



June 15, 2015

A meeting of the Board of Directors of the Reading Public Library was held today at 4:30 PM at 113 S. 4th Street , Reading, PA, Renee Dietrich, President, presiding.

Present: Renee Dietrich, Frank Kasprowicz, Colin Waszkiewicz, Paul Hoh, Stephanie Towles, Heather Hanna, Osmer Deming, Henriette Alban, Maureen Dolan and Toni Albert, Johanny Cepeda.

Absent: Nancy Campbell, Greg Knies, Jim Shankweiler, Justin Bodor, excused.

Guests: Linda Capozello, Linda Himmelrick

Public Comment: None.

Minutes: Motion to approve the May minutes made by Maureen Dolan and seconded by Paul Hoh. Approved

Treasurer's Report: Report presented by Toni Albert. Motion to accept the May Treasurer's Report was made by Heather Hanna, seconded by Paul Hoh. Accepted.

Director's Report: Copies of the Director's Report were made available. Frank Kasprowicz discussed the cutover to Polaris and the Overdrive problems that occurred as well as issues placing holds. The Summer Reading Program theme was mentioned as well as some of the activities being planned.

Library Services: Although the committee did not meet, they are exploring ways to generate income with the discarded materials. Next meeting is tentatively scheduled for July 8 at 8:30AM.

Facilities: Report given by Henriette Alban. Outstanding items continue to be addressed, roofing, vent pipe at Northwest, as well as the hose pressure that needs to be fixed at Main. Library planters at main have been done. The committee is working on a capital improvement list.

Finance: Report given by Colin Waszkiewicz. Colin discussed creating accounting policy and procedures manual. Committee will meet tentatively on July 13th at 3:30 to discuss 2016 budget.

Linda Himmelrick from Herbein + Company, Inc., our auditor, gave her report, read the management letters and discussed changes in Revenue and Disbursements from 2013 to 2014. Copies of the audit draft were made available to the Trustees. Motion to accept the audit with edits was made by Colin Waszkiewicz and seconded by Heather Hanna. Accepted.

Personnel: No Report.

Advancement: Report given by Heather Hanna. The 2016 Cocktails and Classics fundraiser has been scheduled for March 18th. The location has been changed and a contract signed to hold the event at the Abe Lincoln. June 4th was the Celebrity Bartender event and generated over \$2000. Ethosource donated 4 book carts to RPL.

Motion to ratify Gift Acceptance Policy with corrections was made by Paul Hoh and seconded by Colin Waszkiewicz. Accepted.

Strategic Planning: Paul Hoh gave the report and spoke about the BCPL funding formula. Working on including a per capita and possibly usage aspect into formula. (circulation, internet usage, patron attendance)

Unfinished Business: None.

New Business: Maureen Dolan to attend webinar about Governor Wolf's spending on education. There will be no meeting in July or August.

Motion to adjourn made by Johanny Cepeda seconded by Heather Hanna. Approved.

Respectfully submitted,

Heather Hanna
Secretary, RPL Board of Trustees