City of Reading

Shade Tree Work Permit Application

Control No. _____

Work Location: _____

Street No. Street Name Zip Code

Applicant: Owner _____ Lessee _____ Contractor _____

_____

Name Phone Number

_____

Street No. Street Name Zip Code

Property Owner: _____

Name Phone Number

_____

Street No. Street Name Zip Code

_____

Additional Name Phone Number

Description of Work to Be Performed: Pruning (poda del árbol) ☐ Removal (Retiro del árbol) ☐

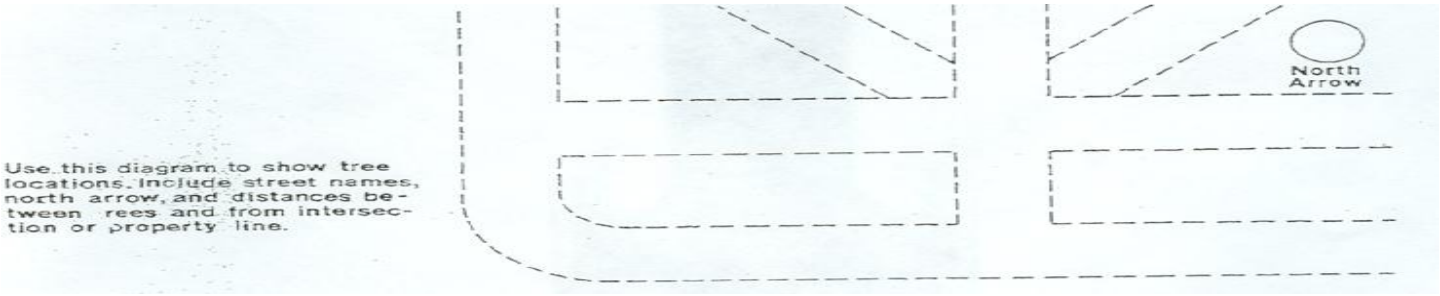
_____

_____

Plans Submitted: Yes _____ No _____ Plan No. _____

Applicant's Signature: _____

Name Date



Do Not Write Below This Line

Approved: _____

Shade Tree Administrator Date

Conditions of Approval: _____

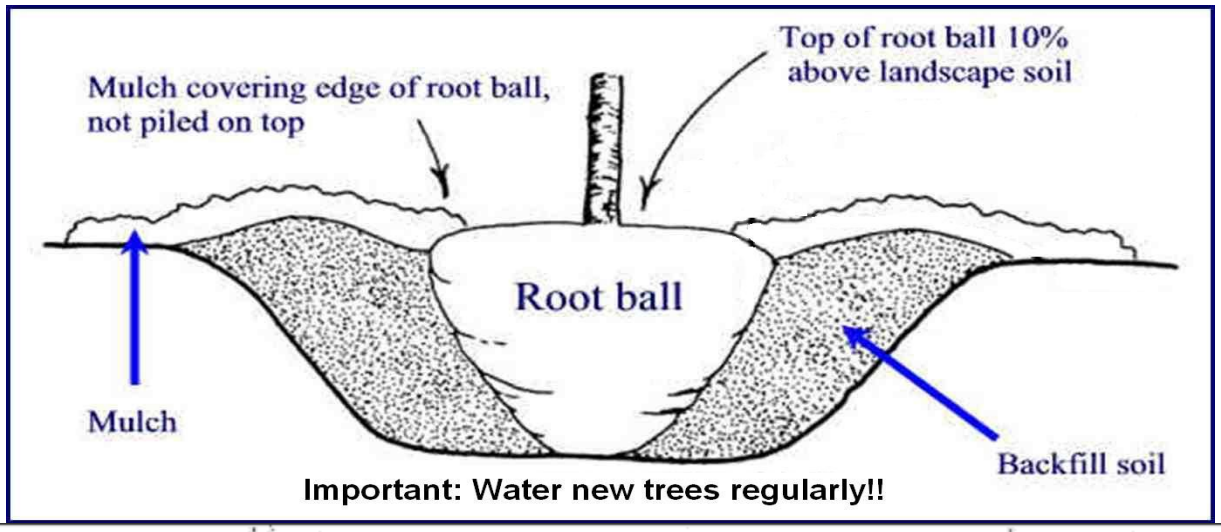
Denied: _____

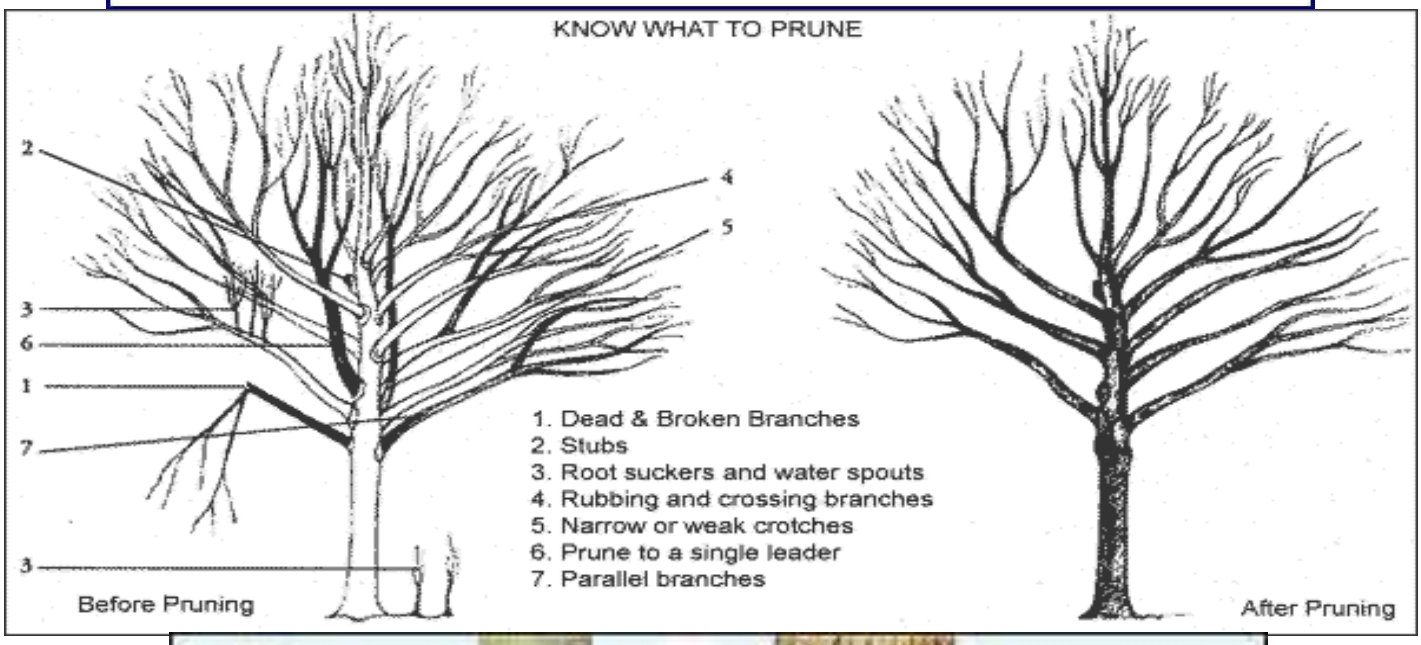
Shade Tree Administrator Date

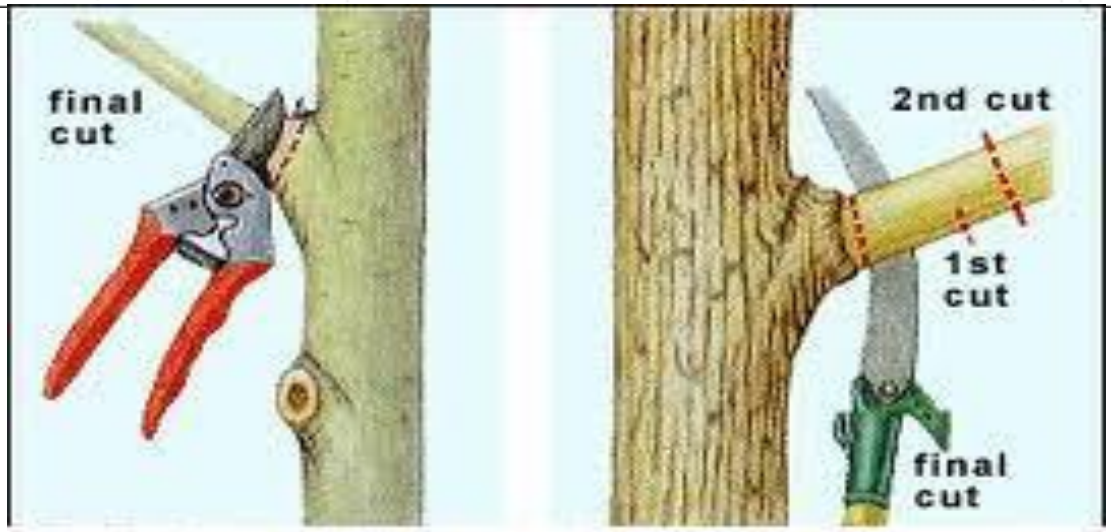
Reason For Denial: _____

Remarks: _____

* All trees being removed must be replaced within 1 year of the permit date. *
* Secure tree pits to avoid a trip hazard. *
* Stumps are not to be more than 2 inches above ground level. *
* All pruning must be done according to the ANSI A300 Tree Pruning Standards. *
* The topping of street trees is prohibited. *







Small Branch Pruning / Large Branch Pruning

For More Information:
Call the Parks Department at 610-655-6323
or visit www.arborday.org or www.treesaregood.org