



# ***CITY COUNCIL***

## ***Meeting Agenda***

***REGULAR MEETING  
COUNCIL CHAMBERS***

***MONDAY, JULY 09, 2007  
7:00 P.M.***

### **OPENING MATTERS**

#### **CALL TO ORDER**

**INVOCATION:** Pastor Quentin Wallace, New Beginnings Community Church.

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

### **PROCLAMATIONS AND PRESENTATIONS**

#### **Council Commendations:**

Historic Preservation Awards, presented by O. Christopher Miller, HARB Chairman and Amy Johnson, Historic Preservation Specialist:

- 815 N. 5<sup>th</sup> St. – Daniel Schlenker, owner (painting of exterior surfaces).
- 138 S. 5<sup>th</sup> St. – Cynthia LaSota, owner (removal of PermaStone and restoration of the front façade).
- 1041 Washington St. – Fred J. Baker, owner (rehabilitation/restoration of the building and front façade).
- 113 N. 3<sup>rd</sup> St. – Matthew Mazurkiewicz & Carson Kober, owners (rehabilitation of front façade).

#### **Mayoral Proclamations:**

Recognizing Mathew Figueroa, Dante Brandon and Jose Angel Caraballo, for their heroic efforts during a recent fire on Weiser Street.

## **PUBLIC COMMENT – AGENDA MATTERS:**

*Citizens have the opportunity to address the Council, by registering with the City Clerk before the start of the meeting. All remarks must be directed to Council as a body and not to any individual Council member or public or elected official in attendance. Any person making personally offensive or impertinent remarks or who shall become unruly while addressing Council may be called to order by the Presiding Officer, and may be barred from speaking before Council, unless permission to continue speaking is granted by the majority vote of Council.*

*All comments by the public shall be made from the speaker's podium. Citizens attending the meeting may not cross into the area beyond the podium. Any materials to be distributed to Council must be given to the City Clerk before the meeting is called to order. Those commenting on an agenda business shall speak at the beginning of the meeting and shall limit their remarks to 5 minutes. Those commenting on general matters shall speak after the legislative business is concluded and shall limit their remarks to 3 minutes.*

*No comments shall be made from any other location except the podium, and anyone making "out of order" comments may be subject to removal. There will be no demonstration at the conclusion of anyone's presentation. Citizens may not ask questions of Council member or other elected or public official in attendance.*

## **APPROVAL OF AGENDA AND MINUTES**

2. **AGENDA:** Council Meeting of July 09, 2007.

3. **MINUTES:** Council Meeting of June 25, 2007

## **4. CONSENT AGENDA**

**Award of Contract-** to Northeast Industrial Services, 51 North Spruce Street, Mt. Carmel, PA 17851, who is the lowest bidder, at a bid price of \$89,750. The contract is for the demolition of the properties at 116 & 333 South 9<sup>th</sup> Street, 739 Neversink Alley and the rear garage at 352 North Front Street. **(Purchasing)**

## **5. ADMINISTRATIVE REPORTS**

## **6. FINANCE REPORT**

## **7. REPORT FROM OFFICE OF THE AUDITOR**

Report from the External Auditor, provided by representatives of Herbein and Company.

## **8. REPORTS FROM DIRECTORS & BOARDS AUTHORITIES AND COMMISSIONS**

Annual Report from the Animal Control Board, presented by Karel Minor, Executive Director Berks County Humane Society.

## **9. ORDINANCES FOR FINAL PASSAGE**

### **Tabled Pending Further Discussion:**

**Bill No. 16-** amending the City of Reading Codified Ordinances by regulating advertisements for the sale of real estate in the City of Reading. **(Waltman/Goodman-Hinnershitz) *Introduced and tabled at the 03/12/07 meeting of Council.***

**Bill No. 22-** amending Chapter 20, Part 1 Solid Waste, of the City of Reading Codified Ordinances. **(Managing Director) *Introduced at the 03/12/07 meeting of Council; tabled at the 03/26/07 and 04/09/07 meeting of Council; discussed at the 04/16/07 Work Session; will remain tabled pending a public meeting.***

**Bill No. 28-** amending Chapter 11, Housing, of the City of Reading Codified Ordinances. **(Managing Director/Solicitor) *Introduced at the 03/12/07 meeting of Council; tabled at the 03/26/07 meeting of Council***

**Bill No. 31-** amending the City of Reading Codified Ordinances, by amending Chapter 11 Housing, Part 1 Rental Occupancy Permits, Section 102 Definitions and Section 103 Permits Required. **(Spencer) *Introduced at the 04/09/07 meeting of Council; discussed during***

**Bill No. 40-** conveying, for \$1,000.00, a parcel known as the Chester Street Lot to Mr. John Weidner. **(Public Works Committee/Council Staff) *Introduced at the 05/14/07 meeting of Council; discussed and endorsed at the 04/16/07 Public Works Committee meeting; tabled at the 05/29/07 meeting of Council; discussed and tabled at the 06/11/07 meeting of Council pending amendment to the proposed contract.***

**Bill No. 48-** increasing the salary of the Finance Director to \$75,000.00 per year. **(Managing Director) *Introduced at the 06/11/07 meeting of Council; tabled at the 06/25/07 meeting of Council, pending discussion.***

**Bill No. 54-** amending the Codified Ordinances Chapter 1, Part 5, by adding a new section "O", creating the City of Reading Diversity Board. **(Waltman) Introduced at the 06/25/07 meeting of Council.**

**Bill No. 55-** increasing the salary of Frank Kasprowicz, Library Executive Director to \$67,087.00 per year. **(Managing Director) Introduced at the 06/25/07 meeting of Council.**

**Bill No. 56-** amending the salary range of the Finance Director.  
**(Managing Director) Introduced at the 06/25/07 meeting of Council.**

**Bill No. 57-** amending the City of Reading Full Time Position Ordinance by adding ten fulltime firefighters. **(Managing Director) Introduced at the 06/25/07 meeting of Council.**

## 10. INTRODUCTION OF NEW ORDINANCES

**Ordinance-** amending Chapter 1 of the City of Reading Codified Ordinances, Charter Board Ordinance, Section 599.25: Enforcement, Violations and Penalties.  
**(Council Staff/Solicitor)**

**Ordinance-** placing a referendum question before City voters on the 2007 General Election ballot which, would amend the City of Reading Home Rule Charter by changing the date for the presentation of the annual budget. **(Council Staff/Solicitor)**

**Ordinance-** placing a referendum question before City voters on the 2007 General Election ballot which, would amend the City of Reading Home Rule Charter by removing the relationship between the salary of the Mayor and City Auditor.  
**(Council Staff/Solicitor)**

## 11. RESOLUTIONS

**Resolution-** adopting a hazard vulnerability and mitigation plan, as recommended by the Berks County Emergency Management Agency. **(Council Staff)**

**Resolution-** supporting the Stop Dumping on Berks program, which asks the citizens of Reading to report illegal dumping of trash. **(Council President)**

**Resolution-** appointing Denton Buckley to the Downtown Improvement District Authority. **(Administrative Oversight)**

**Resolution-** appointing Eron Lloyd to the Environmental Advisory Board.  
**(Administrative Oversight)**

**Resolution-** appointing Harriet Rauenzahn to the Environmental Advisory Board  
**(Administrative Oversight)**

**Resolution-** appointing Joe Kuzminski to the Reading Area Water Authority.

**PUBLIC COMMENT - GENERAL MATTERS**  
**COUNCIL BUSINESS / COMMENTS**  
**COUNCIL MEETING SCHEDULE**

*Committee of the Whole-Mon, July 9<sup>th</sup>, Council Offices 5:00p.m.*

*Regular Meeting-Mon, July 9<sup>th</sup>, Council Chambers 7:00p.m.*

*Housing Ordinance Meeting- Tue, July 10<sup>th</sup>, Council Office 5:00p.m.*

*Meeting with the Mayor- Wed, July 11<sup>th</sup>, Mayor's Office 4:00p.m.*

*Budget Summit Phase II- Sat. July 14<sup>th</sup>, Penn Room 9:00a.m.*

*Public Safety Committee-Mon, July 16<sup>th</sup>, Council Office 5:00p.m.*

*Public Works Committee-Mon, July 16<sup>th</sup>, Council Office 5:00p.m.*

*Work Session-Mon, July 16<sup>th</sup>, Penn Room 7:00p.m.*

*Committee of the Whole- Mon, July 23<sup>rd</sup>, Council Office 5:00p.m.*

*Regular Meeting- Mon, July 23<sup>rd</sup>, Council Chambers 7:00p.m.*



# AGENDA MEMO

FINANCE DEPARTMENT

**TO:** City Council  
**FROM:** Heather Dunkle, Purchasing Coordinator  
**PREPARED BY:** Heather Dunkle, Purchasing Coordinator  
**MEETING DATE:** July 9, 2007  
**AGENDA MEMO DATE:** July 3, 2007  
**RECOMMENDED ACTION:** Awarding of Contract for the demolition of 116 & 333 S. 9<sup>th</sup> St., 739 Neversink Alley and the rear garage of 352 N. Front St. for the Departments of the Managing Director and Community Development.

## RECOMMENDATION

The recommendation is to award the contract to Northeast Industrial Services, 51 North Spruce Street, Mt. Carmel, PA 17851, who is the lowest bidder, at a bid price of \$89,750.

## BACKGROUND

Bids for the demolition of the properties at 116 & 333 South 9<sup>th</sup> Street, 739 Neversink Alley and the rear garage at 352 North Front Street for the Departments of the Managing Director and Community Development were received on May 30, 2007.

A copy of the Schedule of Bids is attached for your review.

## BUDGETARY IMPACT

Community Development and Accounting have confirmed there are sufficient funds in the IDIS budget account code 2007-0001-1073 to cover this contract, with \$275,000 remaining after the contract funds are encumbered.

## PREVIOUS ACTION

None

## SUBSEQUENT ACTION

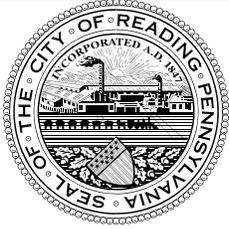
Formal action by Council is needed to award the contract at the July 9, 2007 meeting.

**RECOMMENDED BY**

Mayor, Managing Director, Directors of Finance & Community Development, and Purchasing Coordinator.

**RECOMMENDED MOTION**

Approve/Deny the recommendation for the demolition of 116 & 333 South 9<sup>th</sup> Street, 739 Neversink Alley and the rear garage at 352 North Front Street in order that the contract may be awarded to Northeast Industrial Services.



## **AGENDA MEMO MANAGING DIRECTOR**

**TO:** President Spencer and Members of the City Council

**FROM:** Leon Churchill, Managing Director

**MEETING DATE:** June 11, 2007

**AGENDA MEMO DATE:** June 6, 2007

**RECOMMENDED ACTION:**

To approve an Ordinance presented by the Administration relating to the annual salary for Ryan Hottenstein, Finance Director, for the City of Reading.

**RECOMMENDATION:**

It is the recommendation of this Administration to increase the salary for the Finance Director to \$74,900, a fourteen (14%) percent increase, effective upon his anniversary date. The performance evaluation supporting this recommended action was conducted as per our City Ordinance No. 22-2002, which provides for a performance review of department heads to be completed by the Managing Director.

**BACKGROUND:**

It is this Administration's position to make the salary level for all department directors as equitable and fair as possible. The proposed salary increase for Mr. Hottenstein is significant, but denotes the financial position and performance of the City, his contributions on corporate issues, and an effective relationship with the City Council. The proposed salary level is commensurate with other department directors and acknowledges Mr. Hottenstein's progression as a professional public administrator.

In sum, the positive aspects and outlook in Mr. Hottenstein's performance include:

- Provided leadership in financial transactions leading to financial recovery of the city.

- Restructured the Finance Department operations based on a consultant's study
- Organized and led performance measure process for the organization and subsequent changes
- Led CIP process and subsequent editions with great effectiveness
- Helped create a more customer accessible/friendly accounting operation
- Designed and created citizens services center for the City
- Developed and reported out on a set of financial policies for the City

No operation or individual is perfect, and issues that need to be addressed include improvement in external relationships with other City operations. The city organization is not accustomed to an integrated financial management system with a uniform corporate style. Resistance from various entities has been detected, which should be responded to enhanced communication and problem-solving rather than evoking a power struggle.

**BUDGETARY IMPACT:**

The 14% increase amounts to \$10,000. Funds are available in the City's General Fund in the Finance Department budget in various accounts.

**PREVIOUS ACTION:**

Not applicable.

**SUBSEQUENT ACTION:**

Not applicable.

**RECOMMENDED BY:**

The Mayor and Managing Director

**RECOMMENDED MOTION:**

Increase the present salary of the Finance Director to \$74,900.

BILL NO. \_\_\_\_\_-2006

AN ORDINANCE

AN ORDINANCE OF THE CITY OF READING SETTING FORTH THE SALARY OF THE FINANCE DIRECTOR.

**SECTION 1. COMPENSATION.** The salary of the Finance Director, Ryan P. Hottenstein, shall be SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) per annum, payable in equal bi-monthly installments.

**SECTION 2. BENEFITS.** Ryan P. Hottenstein shall receive benefits accorded to other non-union management/professional personnel of the City.

**SECTION 3. REPEALER.** All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall become effective 10 days after the passage of Council.

Passed Council \_\_\_\_\_, 2007

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

BILL NO. \_\_\_\_\_

AN ORDINANCE

AN ORDINANCE AMENDING 1-271 OF THE CITY OF READING PERSONNEL CODE (Salary Administration) BY AMENDING THE SALARY RANGE FOR FINANCE DIRECTOR.

**THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.** Section 1-271 (8) of the City of Reading Codified Ordinances (Personnel Code) shall be amended to read as follows:

- (a) Managing Director- the Managing Director of the City of Reading shall be compensated at an annual salary of no less than \$90,000 and no more than \$120,000.
- (b) Chief of Fire and Rescue Services- the Chief of the Department of Fire and Rescue Services for the City of Reading shall be compensated at an annual salary of no less than \$60,000 and no more than \$75,000.
- (c) Chief of Police- the Chief of Police for the City of Reading shall be compensated at an annual salary of no less than \$80,000 and no more than \$105,000.
- (d) Public Works Director- the Director of the Department of Public Works of the City of Reading shall be compensated at an annual salary of no less than \$70,000 and no more than \$85,000.
- (e) **Finance Director- the Director of the Department of Finance for the City of Reading shall be compensated at an annual salary of no less than \$60,000 and no more than \$85,000.**
- (f) Human Resources Director- the Director of the Department of Human Resources of the City of Reading shall be compensated at an annual salary of no less than \$75,000 and no more than \$100,000.
- (g) City Solicitor- the director of the Legal Department for the City of Reading shall be compensated at an annual salary of no less than \$60,000 and no more than \$75,000.
- (h) Community Development Director- the Director of the Department of Community and Economic Development for the City of Reading shall be

compensated at a salary of no less than \$55,000 and no more than \$85,000.

**SECTION 2.** All ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

**SECTION 3.** This Ordinance shall become effective immediately.

Enacted by Council \_\_\_\_\_, 2007

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Submitted to Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_

Received by the Mayor's Office: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_

BILL NO. \_\_\_\_\_-2007

**A N O R D I N A N C E**

**AN ORDINANCE AMENDING THE FULL-TIME EMPLOYEE POSITIONS FOR THE CITY OF READING FOR THE FISCAL YEAR 2007.**

**THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.** Full-Time positions for the City of Reading's fiscal year beginning January 1, 2007, and ending December 31, 2007, shall be as set forth in Exhibit A attached hereto and made a part hereof.

**SECTION 2.** Amending the Fire Department to add 10 (ten) new firefighter positions.

**SECTION 3.** This Ordinance shall become effective 10 days from the passage of Council.

Enacted \_\_\_\_\_, 2007

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

(LAW DEPT.)

Submitted to Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_

Received by the Mayor's Office: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_  
Date: \_\_\_\_\_

**City of Reading  
Listing of Positions  
For the 2007 Operating Budget**

<i>Division</i>	<i>Position Title</i>	<i>2007 # of Employees</i>
<b>Mayor</b>		
	Administrative Assistant To The Mayor	1
	Executive Assistant To The Mayor	1
	Mayor	1
		<hr/> 3
<b>Managing Director</b>		
	Managing Director	1
	Executive Secretary/ Admin Aide	1
		<hr/> 2
<b>Call Center</b>		
	Call Center Manager	1
	Customer Service Representatives	3
		<hr/> 4
<b>Office of Neighborhood Development</b>		
	Neighborhood Development Manager	1
		<hr/> 1
<b>City Auditor</b>		
	City Auditor	1
	Auditing Coordinator	1
		<hr/> 2
<b>City Council</b>		
	Council President	1
	Council Member	6
	Assistant City Clerk	1

	Administrative Assistant	1
	City Clerk	1
		<hr/>
		10
<b>Treasurer</b>		
	Clerk Typist II	3
	Chief Clerk	1
		<hr/>
		4
<b>HR-Personnel/Pension</b>		
	Affirmative Action Officer/Recruiter	1
	Confidential Secretary	0.75
	Human Resources Coordinator - Benefits	1
	Human Resources Coordinator - Pension	1
	Human Resources Supervisor	0.5
	Human Resources Director/Risk and Safety	0.5
		<hr/>
		4.75
<b>Solicitor</b>		
	Solicitor	1
	Confidential Secretary	1
	Executive Secretary/Admin	
	Aide/Paralegal	1
	Legal Specialist	2
		<hr/>
		5
<b>Finance Director</b>		
	Budget Analyst	0
	Confidential Secretary	1
	Finance Director	1
	Floater - Finance	2
	Grant Writer	1
		<hr/>
		5
<b>Garage</b>		
	Maintenance Mechanic	7
	Maintenance Worker I/Parts Person	1
	Secretary	1
	Small Engine Repairperson	1
	Foreman	1
		<hr/>
		11
<b>Purchasing</b>		

	Purchasing Coordinator	1
		<hr/> 1
<b>CD Planning</b>		
	Secretary	0
	Zoning Technician	1
	Planner II	1
	Planner I	0
	Planning and Zoning Division Manager	0
		<hr/> 2
<b>CD Administration</b>		
	CD Specialist & Historian	0.9
	Confidential Secretary	1
	CD Director	0.5
		<hr/> 2.4
<b>Accounting</b>		
	Accounting & Treasury Manager	1
	Accountant	1
	Accounting Clerk	1
	CD Specialist	0.25
	Payroll Clerk	1
	Revenue Accountant	1
		<hr/> 5.25
<b>Tax Administration</b>		
	Budget/Tax Manager	1
	Tax Supervisor	1
	Tax Examiner	1
	EIT Analyst	1
	Tax Specialist	1
	Accounts Coordinator	1
	Secretary	1
	Delinquent Tax Collector	1
	Tax Clerk II	5
	Mailroom/Tax Clerk	0.5
	Clerk Typist II	1
		<hr/> 14.5
<b>Mailroom</b>		
	Mailroom/Tax Clerk	0.5
		<hr/> 0.5
<b>Information Technology</b>		
	GIS Analyst - Sewer	1

	GIS Coordinator	1
	Application Specialist	1
	Network Analyst	0
	Network Administrator	1
	Developer	1
	Clerk Typist II	1
	Web Developer	1
	System Support Analyst	1
	IT Manager	1
	Lead Developer	1
	Technical Trainer	0
		<hr/>
		10
<b>Budget</b>		
	Budget/Tax Manager	0
		<hr/>
		0
<b>Traffic Engineering</b>		
	Traffic Planner	0.5
	Services Division Manager	0
	Equipment Operator II	1
	Tradesman	0
	Traffic Engineering Technician	2
	Maintenance Worker I/Signmaker	1
	Secretary	0.4
	Equipment Operator I	1
		<hr/>
		5.9
<b>Police - Criminal Investigations</b>		
	Investigator	0
	Captain 3-3	1
	Criminal Investigator	28
	Lieutenant	1
	Police Officer	3
	Police Officer/FTO	1
	Court Liason	1
	Sergeant	6
		<hr/>
		41
<b>Police - Special Services</b>		
	Inspector	1
	Lead Clerk/Trainer	1
	Police Officer	6

Police Officer/FTO	1
Telecommunicator Supervisor	1
Telecommunicator I	1
Telecommunicator II	14
Records Clerk	5
Records Operations Supervisor	1
TAC Officer	1
Lieutenant	2
Secretary - Police Academy	1
Sergeant	4
Shift Supervisor	1
	<hr/>
	40

**Police - Patrol**

Captain	2
Clerk Typist I	1
Lieutenant	4
Police Officer	115
Police Officer/ACT CI	2
Police Officer/FTO	8
Police Trainee	7
Inspector	0
Sergeant	18
TAC Officer	0
Radio Dispatcher Supervisor	0
Complaint Clerk	0
Radio Dispatchers	0
	<hr/>
	157

**Police - Administration**

Chief of Police	1
Deputy Chief of Police	1
Confidential Secretary	1
Sergeant	3
Inspector	1
Police Officer/FTO	0
	<hr/>
	7

**Fire Administration**

Clerk Typist II	1
Administrative Officer	1
Fire Chief	1
First Deputy Chief	4
	<hr/>

		7
<b>Fire Bargaining Unit</b>		
	LT Fire Prevention Officer	1
	Fire Marshal	1
	Lt Fire Training Officer	1
		<hr/> 3
<b>Fire Suppression</b>		
	Second Deputy Chief	
	2nd Deputy Chief	4
	Firefighter IV	106
	LT Fire Suppression Officer	4
		<hr/> 114
<b>EMS</b>		
	Deputy Chief/EMS Mgr	1
	EMS Lieutenant	4
	Paramedic	20
	Transport Coordinator	1
	Wheelchair Van Driver	3
		<hr/> 29
<b>Codes - Development &amp; Inspection</b>		
	Building Inspector	1
	Development and Inspection Clerk	5
	Electrical Inspector	1
	Health Inspector II	2
	Health Officer	1
	HVAC Inspector	1
	Plumbing Inspector	1
	Property Maintenance Inspector	16
	Clerk	0
	Secretary	0
		<hr/> 28
<b>Codes Administration</b>		
	Property Improvement Division Manager	1
	Codes Administrator	1
	Zoning Administrator	1
	Building Official	1
		<hr/> 4
<b>Public Works</b>		
	Confidential Secretary	1

	Public Works Director	1
	Secretary	0
		<hr/>
		2
<b>Engineering</b>		
	Traffic Planner	0.5
	Engineering Aide IV	0.5
	Engineering Aide III	1
	Secretary	0.6
	Services Division Manager	0
		<hr/>
		2.6
<b>Highways</b>		
	Equipment Operator II	17
	Secretary	0.25
	Foreman	2
	Highways Supervisor	
	Operations Division Manager	0.33
		<hr/>
		19.58
<b>Library Administration</b>		
	Director of Libraries	1
	Assistant Director of Libraries	1
		<hr/>
		2
<b>Library - Circulation</b>		
	Librarian I	1
	Librarian II	2
	Librarian III	1
	Library Technician II	2
	Library Technician III	4
		<hr/>
		10
<b>Library - Reference</b>		
	Bookmobile Operator	1
	Head Custodian	1
	Librarian II	4
	Librarian III	1
	Librarian Tech II	1
	Maintenance Worker II	1
		<hr/>
		9
<b>Library - Children Services</b>		
	Library Technician II	1
	Library Technician III	1
	Librarian II	0
		<hr/>

		2
<b>Parks</b>		
	Custodian II	1
	Equipment Operator II	1
	Equipment Operator III	4
	Foreman	2
	Maintenance Worker I	1
	Maintenance Worker II	3
	Maintenance Worker III	2
	Operations Division Manager	0.33
	Secretary	0.25
		14.58
<b>Recreation</b>		
	Superintendent of Recreation	1
	Custodian III	1
	Secretary	0.25
	Operations Division Manager	0
	Recreation Supervisor	2
		4.25
<b>Public Property</b>		
	Foreman	2
	Tradesman	6
	Operations Division Manager	0.33
	Secretary	0.25
		8.58
<b>CD - HUD</b>		
	CD Specialist II	1
	CD Specialist III	1
	CD/Hist Preserv Specialist	0.1
	Community Development Director	0.5
	Confidential Secretary	0.5
	Fiscal Officer	0.75
	Rehab Specialist	2
		5.85
<b>Water Administration</b>		
	Foreman	1
	Customer Service Rep.	2
	GIS/CAD Technician	1
	Engineering Aide III	1
	Distribution Engineer	1
		1

		6
<b>Water Collection</b>		
	Equipment Operator I	1
	Equipment Operator II	1
	Equipment Operator III	1
	Foreman	1
	Maintenace Worker II	6
	Superintendent	1
		<hr/>
		11
<b>Water Purification</b>		
	Centrifuge Oper. I.	1
	Chemist	1
	Chief Operator	1
	Clerk Typist II	1
	Foreman	1
	Lab Supervisor/Bact.	1
	Maintenance Worker II	5
	Tradesman	1
	Water Plant Oper. I	1
	Water Plant Oper. II	3
	Water Quality Oper. II	0
		<hr/>
		16
<b>Water Distribution</b>		
	Equipment Operator II	3
	Field Investigator	3
	Foreman	6
	Foreman - Crew	1
	Foreman - Service	1
	Maintenance Mechanic II	1
	Maintenance Worker II	8
	Maintenance Worker III	6
	Superintendent	1
		<hr/>
		30
<b>Self - Insurance</b>		
	HR Assistant III (Safety & Risk Manager)	1
	Director of Human Resources	0.5
	Human Resources Supervisor	0.5
	Light Duty Position	1
	Confidential Secretary	0.25
		<hr/>
		3.25

**Sanitary Sewers**

System Superintendent	1
Foreman	1
Equip Op II	10
Maint Worker III	1
GIS Analyst	0
Engineer Aide IV	0.5
Engineer Aide III	1
	<hr/>
	14.5

**WWTP**

Maint Supv	1
Belt Press Op I	3
Belt Press Op II	0
Biosolids Supv	0
Cert Oper/Shift Sup	6
Chemist	1
Operations Supv	1
Elec/Elect Field Eng	1
Elec/Inst Tech	1
Utilites Div Manager	1
Env Prog Coord	1
Equip Op II	1
Foreman	0
Lab Supv	1
Lab Tech	4
Maint Worker II (Mech)	3
Maint Worker III	4
Pump Tender (Fritz Is)	4
Secretary	1
Serv Utility Person	7
Sew Plant Op I (6th St.)	4
Sew Plant Op I (Fritz Is)	2
Sew Plant Op II (Fritz Is)	2
Superintendent	1
Tradesman (Elec)	2
	<hr/>
	52

**Recycling**

Clerk I	1
Clerk Typist II	1
Equipment Operator II	2

Solid Waste	
Coordinator/Environmental	1
Environmental Services Division Manger	0
	<hr/>
	5

*Number of Full Time Employees*

731.50

**ORDINANCE NO. \_\_\_\_\_-2007**  
**A BILL**

**AMENDING THE CODIFIED ORDINANCES CHAPTER 1, PART 5 BY ADDING A NEW SECTION "O" CREATING THE CITY OF READING DIVERSITY BOARD.**

*Whereas:* The City of Reading City Council creates a City of Reading Diversity Board who will work to foster a citywide commitment to diversity that extends from the Mayor and City Council throughout city government.

**THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:**

**Section 1:** Amending the City of Reading Codified Ordinances Chapter 1, Part 5 by adding a new Section "O" creating the City of Reading Diversity Board as follows:

§ 1-599.51. **PURPOSE.** The City of Reading City Council hereby creates a City of Reading Diversity Board to serve in an advisory capacity to the Mayor and City Council by providing input on policy and processes that promote and facilitate active involvement and participation by diverse cultures such as of race, color, religion, ancestry, national origin, age, sex, familial status, and handicap within the Reading Community.

§ 1-599.52. **RESPONSIBILITIES.** The City of Reading Diversity Board shall have the following responsibilities:

1. To promote understanding that accepts, celebrates and appreciates diversity within the Reading community, and
2. To serve as a resource and provide recommendations for the City regarding opportunities to address or promote diversity issues or programs within the city and community, and
3. To promote and encourage active involvement and participation by diverse cultures within the Reading community and city government, and
4. To enlist the cooperation of various groups in the community to participate in educational, cultural and other campaigns demonstrating an awareness of cultural and human diversity in the community.

§ 1-599.53. **MEMBERSHIP.** The Diversity Board shall be composed of nine (9) voting members, appointed by Council, chosen to serve three year staggered terms. The Diversity Board shall include one (1) representative of Council, one (1) member representing each of the AFSCME, FOP and IAFF employee work groups, one representative of the City management team, one (1)

representative from the Human Resources Department, and four (4) Reading citizens reflecting the geographic, demographic, technical, and non-technical backgrounds of our community.

A Diversity Board member may be removed by City Council for malfeasance, nonfeasance, misfeasance, misconduct or neglect of duty. Diversity Board members having three or more unexcused absences in a calendar year may be replaced by City Council. Notification of potential dismissal from the Advisory Council will be mailed by the Chair to the board member following a second absence within a calendar year.

**§ 1-599.54. ORGANIZATION OF THE BOARD.** The Diversity Board shall establish its own bylaws, establish offices and elect officers from its membership. To conduct any meeting a majority of the board shall be present. A majority of the board must vote affirmatively to approve any motion or action. The Diversity Board shall receive legal counsel from the City's Law Department and assistance from the Human Resources EEOC Administrator.

**§ 1-599.55. POWERS AND DUTIES.** It shall be the duty of the City of Reading Diversity Board to:

1. Annually review the city's progress in implementing a Citywide Diversity Plan and report the results of the review to the Mayor and City Council.
2. Issue reports and actively participate in ongoing dialog with the community consistent with the purpose of the Board.
3. To promote and encourage active involvement and participation by diverse cultures within the Reading community and city government.
4. Develop and propose municipal policies and procedures that increase diverse representation in the City's work force and assure fair and equitable treatment of all applicants, and
5. Create a mission statement that reflects the Purpose and Responsibilities defined herein.

**§ 1-599.56. MEETINGS.** The Diversity Board shall meet monthly on a day and time approved by majority vote of the board. The meetings of the board shall be publicized and open to the public in accordance with the Sunshine Act. Copies of meeting minutes will be provided to the City Clerk's Office.

**§ 1-599.57. EXPENDITURES FOR SERVICES.** City Council may, upon written request of the Diversity Board, appropriate funds for expenses incurred in the pursuit of achieving the purpose of this ordinance.

**SECTION 2. EFFECTIVE DATE.** This Ordinance will become effective in ten (10) days, in accordance with Charter Section 219.

Enacted \_\_\_\_\_, 2007

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

Submitted to Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Received by the Mayor's Office: \_\_\_\_\_

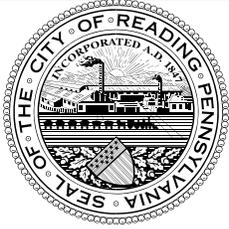
Date: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_



## **AGENDA MEMO MANAGING DIRECTOR**

**TO:** President Spencer and Members of the City Council

**FROM:** Leon Churchill, Managing Director

**MEETING DATE:** June 25, 2007

**AGENDA MEMO DATE:** June 13, 2007

**RECOMMENDED ACTION:**

To approve an Ordinance presented by the Administration relating to the annual salary for Frank Kasprovicz, Library Director, for the City of Reading.

**RECOMMENDATION:**

It is the recommendation of this Administration to increase the salary for the Library Director to \$67,087, a five (5%) percent increase, effective upon his anniversary date. The performance evaluation supporting this recommended action was conducted by the Reading Library Board.

**BACKGROUND:**

It is this Administration's position to make the salary level for all department directors as equitable and fair as possible. The salary increase for Frank Kasprovicz was proposed by the City of Reading Library Board.

The positive aspects and outlook in Mr. Hottenstein's performance include:

- Mr. Kasprovicz's excellent efforts to oversee all phases of the Library's functioning.
- He continues to function as Director, Assistant Director and Personnel Manager for the Library.
- Oversaw the creation of Staff Development Day.
- Received a Best Practices Award for the creation of "A Family Place".

- Completed the paperwork for final report of LSTA grant for Senior Resource Center.
- Sought and received St. Paul Travelers grant for member libraries of BCPL
- Hosted Summer Youth Roundtable at the Northeast Branch.
- Received \$20,000 in DCED funds for computers for the Main branch and furniture at the Southeast Branch.
- Received the “Albright College President’s Award for Leadership in Learning for a Lifetime”.

**BUDGETARY IMPACT:**

The 5% increase amounts to \$3,194. Funds are available in the City’s General Fund in the Library budget in various accounts.

**PREVIOUS ACTION:**

Not applicable.

**SUBSEQUENT ACTION:**

Not applicable.

**RECOMMENDED BY:**

The Mayor, Managing Director and the Library Board

**RECOMMENDED MOTION:**

Increase the present salary of the Library Director to \$67,087.

**AN ORDINANCE**

**AN ORDINANCE OF THE CITY OF READING SETTING FORTH THE SALARY OF THE LIBRARY DIRECTOR.**

**SECTION 1. COMPENSATION.** The salary of the Library Director, Frank Kasproicz, shall be SIXTY-SEVEN THOUSAND EIGHTY SEVEN DOLLARS (\$67,087) per annum, payable in equal bi-monthly installments.

**SECTION 2. BENEFITS.** Frank Kasproicz shall receive benefits accorded to other non-union management/professional personnel of the City.

**SECTION 3. REPEALER.** All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed.

**SECTION 4. EFFECTIVE DATE.** This Ordinance shall become effective 10 days after the passage of Council.

Passed Council \_\_\_\_\_, 2007

\_\_\_\_\_  
President of Council

Attest:

\_\_\_\_\_  
City Clerk

**AN ORDINANCE**

**AMENDING THE CODIFIED ORDINANCES CHAPTER 1, SECTION 599.25,  
CHARTER BOARD ORDINANCE - ENFORCEMENT; VIOLATIONS & PENALTIES.**

**NOW, THEREFORE THE COUNCIL OF THE CITY OF READING  
HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.** Amending the Codified Ordinances Chapter 1 Section 599.25, Charter Board Ordinance – Enforcement; Violations and Penalties as follows:

**I. Right to Appeal.**

(1) Any person aggrieved by an adjudication of the Board who has a direct interest in such adjudication shall have the right to appeal therefrom to the court vested with jurisdiction of such appeals pursuant to Title 42 (relating to judiciary and judicial procedure). All such appeals shall be conducted in accordance with the Local Agency Law, 2 Pa.C.S.A. §§751-754.

(2) In the instance of an appeal from an adjudication of the Board, representation of the Board shall be by its Solicitor.

**J. Protection of Complainant.** No person may be penalized, nor any employee of the City be discharged, suffer change in his/her official rank, grade, or compensation, denied a promotion, or threatened, for a good faith filing of a complaint with the Board, or for providing information or testifying in any Board proceeding.

**K. Costs of Charter Enforcement.** Any person who prevails in any legal action against the City, its officers or agents to enforce this Charter or the administrative Code pursuant to it, shall be entitled to recover all reasonable attorney's fees and costs incurred in such action.

**2. Violations and Penalties.**

**A. Violations.** The violation of any Section of the Charter or Administrative Code, in whole or in part, shall constitute a violation under the jurisdiction of the Board, except that the Board's jurisdiction shall not extend to cases arising under either the Ethics Code or the Personnel Code.

**B. Penalties; Other Remedies.**

**(1) Penalties.**

(a) Factors to be considered. Before the imposition of any penalty (as opposed to restitution or other remedy) the Board shall consider the following factors and address the relevant factors in its Final Order:

1) The seriousness of the offense.

2) The substantive effect the offense has on the application of the Charter and its purposes.

- 3) Whether the subject of the complaint has had previous decisions entered against him/her by the Board.
- 4) The number of violations involved.
- 5) Whether the violations were the result of willful or intentional conduct, recklessness, negligence, oversight or mistake.
- 6) The consequences of the violation.
- 7) Any other factors relevant in determining the type and severity of the penalty to be imposed.

(b) **Penalties.** Upon the finding of any violation, the following penalties shall be available to the Board for imposition, in addition to and notwithstanding restitution and other remedies listed in subsection 2) below:

- 1) Admonition, in compliance with existing personnel practices, collective bargaining agreements and/or statutes, a letter to the respondent, the Mayor, the Managing Director, and Director of the Department in which the respondent is employed, if any, and the complainant, if any, indicating that the respondent has been found to have violated the Charter or Administrative Code.
- 2) Public Censure, in compliance with existing personnel practices, collective bargaining agreements and/or statutes, notification to the respondent, the Mayor, the Managing Director, the Director of the Department in which the respondent is employed, if any, and the complainant, if any, and the news media indicating that a violation of the Charter or Administrative Code took place and that the Board strongly disapproves of the public official's or public employee's actions.
- ~~3) Suspension, without compensation for a stated period of time not to exceed 30 days, in compliance with existing personnel practices, collective bargaining agreements and/or statutes, with notification to the respondent, the Mayor, the Managing Director, the Director of the Department in which the respondent is employed, if any, and the complainant, if any.~~
- ~~4) Termination, in compliance with existing personnel practices, collective bargaining agreements and/or statutes, with notification to the respondent, the Mayor, the Managing Director, the Director of the Department in which the respondent is employed, if any, and the complainant, if any.~~
- 5) Referral to the appropriate authorities for criminal prosecution in cases where a violation of the Charter or Administrative Code is also a violation of Federal or State law.
- ~~6) Imposition of a fine, not to exceed \$1,000 per violation.~~
- 7) Imposition of an administrative fine of not more than \$1,000 to defray the actual cost and expense of investigating any violation.

(2) **Other remedies.** Upon the finding of any violation, the Board may take one or more of the following actions, in addition to and notwithstanding the penalties listed in subsection .2.b(1)(b) above:

- (a) Order the subject to make restitution to those incurring damage or injury as a direct result of the actions of the subject that have been adjudicated as a violation of the Administrative Code or Charter.
- (b) Order the subject to cease and desist from engaging in a particular activity that is in violation of the Administrative Code or Charter.
- (c) Order the subject to take specified action to bring him/her into compliance with Board directives.
- (d) Refer the matter for review or with specific recommendation for action to law enforcement, regulatory or other authorities with jurisdiction over these matters.
- (e) Institute appropriate civil or equitable action to enforce the order and decision of the Board.
- (f) Recommend to City Council the forfeiture of the office held by the subject with the City in accordance with Charter §§206, 305, and 504.

**BILL NO. \_\_\_\_\_**  
**AN ORDINANCE**

**AN ORDINANCE DIRECTING THE BERKS COUNTY BOARD OF ELECTIONS TO PLACE A REFERENDUM QUESTION BEFORE CITY VOTERS ON THE 2007 GENERAL ELECTION BALLOT WHICH WOULD AMEND THE CITY OF READING HOME RULE CHARTER BY CHANGING THE DATE FOR THE PRESENTATION OF THE ANNUAL BUDGET.**

**THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.** Directing the Berks County Board of Elections to place the following referendum question to City Voters on the 2007 General Election Ballot:

Shall the City of Reading Home Rule Charter Article IX, Section 902 be amended to require the Mayor to submit the budget to Council on or before ninety (90) days prior to the ensuing fiscal year?

**SECTION 2.** This ordinance shall become effective within ten (10) days of the date of passage and approval by the Mayor or override of the Mayor's veto.

Passed \_\_\_\_\_, 2007

\_\_\_\_\_  
Council President

Attest:

\_\_\_\_\_  
City Clerk  
(Solicitor & City Clerk)

Submitted to Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Received by the Mayor's Office: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

**Proposed Referendum Question - Budget**

**Presentation of Budget**

Shall the City of Reading Home Rule Charter Article IX, Section 902 be amended to require the Mayor to submit the budget to Council on or before ninety (90) days prior to the ensuing fiscal year?

Explanation:

The Charter requires the Mayor to submit the proposed Budget to Council 60 days prior to the end of the fiscal year – November 1. The Charter also requires that the budget must adopted no later than December 15 of each year. Changing the budget submission date to October 1 of each year will provide Council and the Administration with more time to review and amend the proposed

**BILL NO. \_\_\_\_\_**  
**AN ORDINANCE**

**AN ORDINANCE DIRECTING THE BERKS COUNTY BOARD OF ELECTIONS TO PLACE A REFERENDUM QUESTION BEFORE CITY VOTERS ON THE 2007 GENERAL ELECTION BALLOT WHICH WOULD AMEND THE CITY OF READING HOME RULE CHARTER BY REMOVING THE RELATIONSHIP BETWEEN THE SALARY OF THE MAYOR AND CITY AUDITOR.**

**THE COUNCIL OF THE CITY OF READING HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.** Directing the Berks County Board of Elections to place the following referendum question to City Voters on the 2007 General Election Ballot:

Shall the City of Reading Home Rule Charter Article V, Section 502 be amended by removing the relationship between the salary of the Mayor and City Auditor?

**SECTION 2.** This ordinance shall become effective within ten (10) days of the date of passage and approval by the Mayor or override of the Mayor's veto.

Passed \_\_\_\_\_, 2007

\_\_\_\_\_  
Council President

Attest:

\_\_\_\_\_  
City Clerk  
(Solicitor & City Clerk)

Submitted to Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Received by the Mayor's Office: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

Vetoed by Mayor: \_\_\_\_\_

Date: \_\_\_\_\_

**Proposed Referendum Question  
Mayor and Auditor Salary Relationship**

## **Separating the Salaries of the Mayor and City Auditor**

Shall the City of Reading Home Rule Charter Article V, Section 502 be amended by removing the relationship between the salary of the Mayor and City Auditor?

Explanation:

The Charter currently requires that when the Mayor's salary is increased the salary of the Auditor shall be increased by the same amount. This amendment will allow City Council to increase one salary without affecting the other.

**Resolution No. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF READING CITY COUNCIL TO ADOPT THE HAZARD VULNERABILITY ASSESSMENT AND MITIGATION PLAN FOR THE CITY OF READING, AS RECOMMENDED BY THE BERKS COUNTY EMERGENCY MANAGEMENT.**

**THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES AS FOLLOWS:**

**WHEREAS,** The County Commissioners of Berks County authorized the preparation of a hazard Vulnerability Assessment and Mitigation Plan (Hazard Plan) on behalf of the County's municipalities; and

**WHEREAS,** Skelly and Loy, Inc, was selected as the consultant to assist the County in the preparation of the Plan; and

**WHEREAS,** a Steering Committee held public meetings to consider the draft Hazard Plan in January and February 1007; and

**WHEREAS,** the Steering Committee and the Berks County Emergency Management Agency recommended that the County Commissioners and each municipality in Berks County adopt the Hazard Plan; and

**WHEREAS,** the City of Reading City Council recognizes that the Hazard Plan is a nonbinding, policy-oriented guidance document for the management of natural hazards in the municipality and therefore desires to adopt the Hazard Plan prepared by Berks County as their Municipal Hazard Plan.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF READING CITY COUNCIL AS FOLLOWS:**

**Section 1.** The City of Reading City Council adopts the Hazard Plan entitled "Berks County Hazard Vulnerability Assessment and Mitigation Plan" hereinafter referred to as the "Hazard Plan", together with its appendices, prepared by Skelly and Loy, Inc., in the form and content presented at a duly advertised public meeting, as the Municipal Hazard Plan for the City of Reading.

**Section 2.** The Hazard Plan as adopted by the City of Reading shall include the following chapters and all charts, tables, diagrams, appendices, figures and textural matter contained therein:

1. Introduction
2. Hazard Identification and Risk Assessment
3. Hazard Mitigation Goals
4. Capability Assessment
5. Hazard Mitigation Strategy
6. Plan Maintenance Procedures

**Section 3.** The Hazard Plan shall include the maps entitled:

1. Location Map
2. Flooding Hazards
3. Geological Hazards
4. Wildfire Hazards
5. Any digital mapping layers contained in the CD ROM version of the Plan.

**Section 4.** This resolution shall become effective and be in force immediately.

**Duly adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2007 by the City of Reading City Council.**

\_\_\_\_\_  
Vaughn D. Spencer, President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher, City Clerk

**RESOLUTION NO. 2007**

**WHEREAS**, Crime Alert Berks County has initiated a program to “STOP DUMPING ON BERKS”; and

**WHEREAS**, the purpose of this program is to encourage citizens throughout the County of Berks to report anyone they see illegally dumping trash; and

**WHEREAS**, such dumping is a crime; and

**WHEREAS**, Cumru Township and the County Commissioners have passed a Resolution in support of this program; and

**WHEREAS**, as an added incentive for citizens who report illegal dumping, Crime Alert Berks County has expanded their TIP program to reward up to \$5,000 for rewards for tips that lead to an arrest of any caught illegally dumping trash in Berks County; and

**WHEREAS**, Crime Alert Berks County is encouraging all municipalities in Berks County to pass a Resolution urging citizens of their municipality to report illegal trash dumping.

**NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY RESOLVED** that the City of Reading City Council hereby endorses and supports this effort and joins in encouraging all municipalities to also pass a resolution in support of this program and encourages all citizens of Berks County to call 1-877-373-9913 or 888-NEXT TIP and report the illegal act.

**ADOPTED BY COUNCIL ON THIS \_\_\_\_ DAY OF JULY, 2007.**

\_\_\_\_\_  
Vaughn D. Spencer, President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher, City Clerk

RESOLUTION NO. \_\_\_\_\_

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES  
AS FOLLOWS:

That Denton Buckley is appointed to the Downtown Improvement District, filling the unexpired term of Brad Weisman with a term ending January 1, 2010.

Adopted by Council \_\_\_\_\_, 2007

---

Vaughn D. Spencer  
President of Council

Attest:

---

Linda A. Kelleher  
City Clerk

RESOLUTION NO. \_\_\_\_\_

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES  
AS FOLLOWS:

That Eron Lloyd is appointed to Environmental Advisory Board, with  
a term ending July 9, 2010.

Adopted by Council \_\_\_\_\_, 2007

\_\_\_\_\_  
Vaughn D. Spencer  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

RESOLUTION NO. \_\_\_\_\_

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES  
AS FOLLOWS:

That Harriet Rauenzahn is appointed to Environmental Advisory  
Board, with a term ending July 9, 2008.

Adopted by Council \_\_\_\_\_, 2007

\_\_\_\_\_  
Vaughn D. Spencer  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk

RESOLUTION NO. \_\_\_\_\_

THE COUNCIL OF THE CITY OF READING HEREBY RESOLVES  
AS FOLLOWS:

That Joseph P. Kuzminski is appointed to the Reading Area Water  
Authority, with a term ending January 1, 2012.

Adopted by Council \_\_\_\_\_, 2007

\_\_\_\_\_  
Vaughn D. Spencer  
President of Council

Attest:

\_\_\_\_\_  
Linda A. Kelleher  
City Clerk